

Mission Central UMCOR School Kit Instructions— Page 1

In some countries, children do not have books or school supplies. Many have no schoolrooms; classes are held in inadequate or half-destroyed buildings, tents, or even the open air.

School kits may be these children's only educational resources. **All items must be new.**

All kits are carefully planned to make them usable in the greatest number of situations.

Since strict rules often govern product entry into international countries, it is important that kits contain only the requested items—nothing more. DO NOT include any personal notes, money, or additional materials in the kits.

These things must be painstakingly removed and will delay the shipment.

ITEM	QUANTITY	NOTES
Round-tipped children's scissors	1 pair	rounded tip only; no plastic scissors please, please remove from packaging
paper	3 units	Use three separate units of paper such as 8 1/2 x 11 single-subject , spiral or top-bound notebooks. Up to, but not more than 150 sheets of loose leaf paper can be used as 1 unit and an 8-1/2 "x11" writing pads can be used as 1 unit. No composition books.
Pencil sharpener	1	hand held; must be at least one inch long. Please remove from packaging.
ruler	1	30 centimeter; hard or flexible; cartoon characters are acceptable; no advertisements please

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ITEM	QUANTITY	NOTES
unsharpened pencils	6	no advertisements, religious, patriotic, military or camouflage symbols; Christmas, colors & cartoon characters are ok
eraser	1	2 inch or larger; no advertisements, religious, patriotic, military or camouflage symbols please; cartoon characters are acceptable
crayons	1	24-count box only; open box and check for broken crayons.
cloth bag	1	14" x 16"- sized so all items fit into the bag; home made or purchased. Heavy-duty fabric only. No advertisements, religious, patriotic, military or camouflage symbols please. Closures are OPTIONAL but must be buttons, snaps or Velcro sewn in the middle of the opening if used. Each handle must be sewn on the same side of the bag along the width, with ends at least one inch in from each side.

Place all loose items on top of paper.
 Turn items sideways and slide into the cloth bag.
 Fold over the top of the bag so loose items do not fall out.
 A pattern for the bag can be found at http://www.missioncentral.org/donate_items.php
 Select UMCOR School Kit Bag Sewing Instructions

School Kit Bag Pattern

(continued)

Make the Bag

USE HEAVY DUTY FABRIC (not lightweight). Cut 2 pieces of cloth 15" x 19" allowing 1/2" for seams on sides and bottom and 2 1/2" hem at the top. This will give the required finished size 14" x 16".

Place the two 15" x 19" pieces of cloth together, right sides together, and sew a 1/2" seam down one side across the bottom and up the other side, leaving the top open.

Turn the bag so the seam is inside the bag.

Turn under 1/2" of the top edge and stitch.

Turn under 2" at the top to form a hem and stitch.

Make the Handles

For handles cut 2 pieces 4" x 23".

Fold in half the length of one of the 4" x 23" pieces with right sides together. Stitch with a 1/2" seam allowance and turn the seam to the inside.

Repeat with the second piece of cloth.

Place one handle at the top of the bag, turning under 1/2" raw edge of the material and secure by stitching. Repeat with the other piece of cloth making the handle on the opposite side of the bag.

Optional Closure

Closures are optional and may be done with buttons, snaps or Velcro.

When using Velcro, stitch small pieces of Velcro near the top center inside of the bag, Velcro loops on one side, Velcro hooks on the other.

School Kit Bag Pattern

